Job Title	:	Consultant for FPO Business Planning/DPR Preparation
Location	:	Bhavnagar & Gir Somnath district, Gujarat
Experience Required	:	Preferably 5–8 years of relevant experience in FPO development, agribusiness planning, business feasibility assessment, DPR preparation or rural enterprise development.
Educational Qualification	:	Postgraduate qualification in Agriculture, Agribusiness Management, Rural Management, Business Administration, Finance, Economics, Development Studies or a related discipline.
Nature of Engagment	:	Consultancy assignment
Duration of Assignment	:	45 days
Application Deadline	:	Dec 05, 2026
Apply at	:	**https://forms.gle/S4EzA56cpHNRCag18** **careers@fwwbindia.org**

Application Process

Interested consultants are requested to submit:

1. An updated CV highlighting relevant experience. Details of at least two relevant assignments involving DPR preparation, FPO business planning or agribusiness feasibility assessment.
2. A brief technical proposal describing the proposed approach, methodology and work plan for completing the assignment within 45 days.
3. A financial proposal specifying the professional fee and applicable taxes, if any.

Subject line: Application – Consultant for FPO Business Planning/DPR Preparation

FWWB reserves the right to shortlist candidates based on relevant experience, technical competence, proposed methodology and financial proposal.

Only shortlisted candidates will be contacted.

About the Position

The consultant should meet the following requirements:

- Demonstrated experience in preparing business plans and DPRs for FPOs, Farmer Producer Companies, cooperatives, agribusinesses or rural enterprises. (**Candidates with prior experience working with government departments or under the Central Sector Scheme for Formation and Promotion of 10,000 FPOs will be preferred.)**
- Strong understanding of FPO governance, agricultural value chains, market linkages, financial planning and investment appraisal.

- Practical experience in financial modelling, including revenue projections, cost analysis, cash-flow estimates, profitability and break-even analysis.
- Experience in designing and facilitating training programmes for FPO Board members, CEOs, managers or producer-group representatives.
- Familiarity with Gujarat's agricultural context and the ability to undertake field consultations with FPOs will be an advantage.
- Strong analytical, facilitation, report-writing and stakeholder coordination skills.

Duration and Level of Effort

The assignment will be completed within **45 days from the date of commencement**, including template development, training, FPO-level consultations, preparation and revision of DPRs, and submission of final deliverables.

The consultant is expected to propose a realistic level of effort and work plan covering desk-based analysis, training delivery, field engagement and report preparation.

Key Deliverables and Indicative Timeline

Deliverable	Description	Indicative Timeline
Deliverable 1: DPR framework and template	Standardized DPR template, guidance notes, financial formats and review checklist approved by FWWB.	Days 1–7
Deliverable 2: Three-day training programme	Training agenda, materials, delivery of the three-day training, attendance records and training report.	Days 10–20
Deliverable 3: Final DPRs and completion report	Ten finalized DPRs, editable financial models, implementation roadmaps and consolidated assignment report.	Days 33–45

The timeline is indicative. The consultant will submit a detailed work plan within the first few days of engagement, subject to approval by FWWB. Activities may overlap depending on FPO readiness and data availability.

A. Development of a Standardized DPR Template:

- The consultant will review the available institutional assessment, business information and preliminary business opportunities identified for the selected FPOs. Design a comprehensive, user-friendly DPR template that can be applied consistently across different FPOs and business models.
- Develop standard formats, financial calculation sheets and guidance notes to support consistent preparation and review of DPRs.
- Finalize the DPR template in consultation with FWWB and incorporate feedback before its use in the training programme.

B. Design and Delivery of a Three-Day DPR Preparation Training Programme

- Develop a structured three-day training programme for representatives of relevant project personnel (Batch size 15-20).
- Facilitate practical, participatory sessions using actual FPO business opportunities and available organizational data.
- Guide participants in collecting and organizing the information required for DPR preparation.

C. Handholding Support for DPR Preparation of Ten FPOs

- Provide hand holding to the trained staff to collect the data for DPR preparation.
- Support in identifying and assessing at least 2–3 potential business opportunities, where feasible, facilitate preliminary market assessments, including demand, competition, pricing, buyer requirements, input availability and potential market channels.
- Assess technical and operational requirements, including infrastructure, equipment, staffing, working capital, logistics and regulatory requirements, as applicable.
- Share the final DPR for each of the Ten FPOs, incorporating the agreed business strategy, investment requirements, financial viability, risk mitigation measures and implementation roadmap.

Expected Outputs

By the end of the assignment, the consultant is expected to deliver:

1. Standardized DPR template **(Word file for reporting & excel sheet for business calculation)** with supporting formats and guidance notes.
2. One three-day DPR preparation training programme delivered to designated FPO representatives and project personnel.
3. Ten complete FPO-specific DPR/Business plan covering business strategy, market feasibility, technical requirements, investment needs, financial projections and implementation planning.